

Welcome to the Taymouth Market 2023 – our 21st year

Market Guidelines

We have been in operation since the summer of 2003 and continue to grow yearly. All funds collected for table rentals, raffles, canteen etc. are used to improve our market area and the TCA building. Following are the guidelines for vendors and volunteers.

All COVID-19 protocols will be followed as per our TCA approved plans for inside and outside markets when required.

Market hours are from 9:30am to 12:30pm on Saturday mornings. We have one market in March, one in May, one in June, two in July, two or three in August and continue every week from the weekend after Labour Day in September until the 3rd weekend in December. Summer markets (July and August dates to be determined each year)

Booking and Cancelling your table reservation. To book your table contact Suellen Ross at 461-8455 or message us on Facebook at Taymouth Community Market. If you know in advance you cannot make it to market please call Suellen at 461-8455 or message us on Facebook to cancel your table. If you decide in the morning you are unable to come, please call the community centre at 367-0983 after 8:00 am. This is important since we need to know the number of vendors coming to each market for table set-up.

Set up outside is on the paved area outside, weather permitting, otherwise we set up inside in the auditorium. Tables and chairs are supplied by the TCA. Bring your own comfortable chair if you wish.

Tables and chairs are stored in the white building at the edge of the market. Volunteers will set up the tables in the morning for you. Volunteers are greatly appreciated for this part of set up and take down.

Regarding **placement**, vendors who have attended the market regularly have, by seniority, earned their spot (unwritten rule). You will be placed where spots are available.

You may **set up** your table any time **after 8:00 am**

A fee of \$10.00 is paid by each vendor selling a product(s). The Vendor Fee is for the privilege to sell your products at the Taymouth market. The fee includes one 6' table. An additional table is \$10.00 Note: If two vendors share a table each selling their own product, each pays the \$10.00 (whether they are in attendance or not). Please take your vendor fee to the Market Treasurer (Sandra English).

Raffles

Our market runs a **raffle, every market**, on an item donated usually by a vendor (or local business?). The tickets are 3/\$1.00 and the winner is drawn at the end of each market at 12:30. Donated items should be \$15 to \$20 in value. Each vendor will be asked to contribute at least one time through the season. This is optional but we appreciate your support.

Please note: The Department of Public Safety Gaming Control Branch stipulates that individuals are not allowed to run a raffle for your own individual profit. Charitable organizations that run a lottery require a posted **lottery registration number that** can be obtained at Service New Brunswick. We usually run a raffle on a bigger ticket item (ex: quilt) which lasts the full season. The winner is drawn at the last market in December.

Market Lotto: Each year we sell \$2.00 squares on a lotto board. Once all 100 squares are purchased, a number is drawn and that person will win \$100.00 in cash. We do this five times during each market season with five winners.

Even though we are an outdoor market, we like to keep our fresh air fresh. **Please refrain from smoking in, around or near the market area.**

We have two tents that are placed in the centre of the market area. It is used by musicians who come to entertain, patrons who wish to sit and listen to music or eat food purchased at market or by market helpers who man our ticket/information table. Sometimes vendors set up along the outside edges of the tent.

We offer **free tea and coffee** (COVID pending) at market and protect the environment by using biodegradable paper coffee cups as opposed to Styrofoam cups. The cooler, small cream and milk urns and coffee and tea urns to be dumped and rinsed at the end of market. Condiments need to be put out and put back each week. If you are able to help with setting out or cleaning up, we sure would appreciate it.

Vendors who sell food at market must do so in accordance with the NB Government guidelines for food safety and protection. We can provide you with the information. These courses are offered for free periodically by the Province of New Brunswick (*ABC's of Food Safety*). We must pay particular attention to hazardous foods. Labels must be attached with ingredients and date prepared. All recipes must be submitted to the Department of Health.

http://www2.gnb.ca/content/gnb/en/departments/ocmoh/healthy_environments/content/food_safety_training.html

NO PETS allowed in or around the market area. If you see a customer enter with their dog please approach and kindly remind them of the sign at the market entrance. The reasons we do not allow pets are: food/health reasons; some people are allergic; little ones do not know the boundaries and may try to pet a dog that doesn't want to be petted. Pooping and scooping while people are eating is not appealing to anyone. Thank you for understanding.

If you wish to promote your business/concert with cards, flyers or literature, please book a \$10.00 table. If you are another local non-profit organization, you may place a flyer on our information table or on our bulletin board inside the building at the top of the stairs. Placing flyers on the glass front door may cause a safety hazard and is discouraged.

Vendors are encouraged to promote a friendly atmosphere during the market by visiting other vendors and seeing what they are selling and saying "hello". Introduce yourself to a new vendor and "Welcome" them.

We try to promote a fun atmosphere at the market by scheduling live music periodically. Performers donate their time and talent. We offer a free breakfast and coffee to those who come to entertain. If you know anyone who would like to entertain, please let Suellen Ross or Amy Estey know at the market or email us at taymouth2022@gmail.com.

We appreciate helping **hands** to do set-up and take-down of tables, chairs and tents, put market and pet signs out and in, and clean up the market area or floor when the market is over. Seeing that garbage cans are set outside, brought back at the end of the market and garbage bags placed in the pickup box at the edge of the market is also part of the set-up/take down.

It takes all hands to make the market a great success. We appreciate any and all help provided. We hope this Market Season is fun and profitable for you. Have a great season!

Sincerely,

Taymouth Market Committee Executive 2021

Suellen Ross – Co-chair 367-2401 dross@nb.sympatico.ca

Amy Estey - Co-chair 367-3247 esteyaj@gmail.com

Sandra English - Treasurer 367-3244 gandsenglish@gmail.com

Connie Campbell – Secretary 367-2221 conjimca@nbnet.nb.ca

If we each have one small part in making this a fabulous market, it makes it so much easier for everyone. Thank you again for volunteering your time. It is greatly appreciated.

Suellen, Amy, Sandra and Connie